

# High School Personalized Course Selection

## FAQs

### 1. What is Personalized Course Selection?

Personalized Course Selection is a way for students to create their own class schedules using their Student Access account in Skyward.

### 2. Why are we changing?

Students will be given the option to create a schedule *preference* rather than the computer creating their schedule for them. Students will know their *requested* schedule by the end of the current school year.

### 3. Will it be easier?

Personalized Course Selection will require more input from our students. They will choose their course requests in Career Cruising by mid-February, and during a later designated time, they will build their *requested* schedules in Skyward.

Students will experience the option of *requesting their preferred* schedules rather than having a computer automatically choose for them.

### 4. How is this different from Skyward Registration?

Skyward registration and Personalized Course Selection through Skyward scheduling are two separate processes. Personalized Course Selection allows students to create their *preferred* schedule through their Skyward account.

### 5. When can I create my schedule?

Course selections for the 2018-2019 school year will take place this spring. All course selections will be conducted through your **student's Career Cruising and Skyward accounts**. This is a two-step process:

#### **Step 1**

By mid-February, students input/verify their requests in Career Cruising.

#### **Step 2**

During their Skyward scheduling window in April, students will log into Skyward *through their student account* to build their schedule.

Students will have a designated time to create their schedule by grade level (i.e., Juniors, Sophomores, Freshmen, and then 8<sup>th</sup> graders).

6. What if I missed my registration window?

Students who choose not to create their schedule during this window will have a schedule created for them based on their requests.

7. Do I get to pick my teachers?

No. Teachers' names will not be made available during the Personalized Course Selection scheduling process.

8. Do I get to schedule my lunch?

Yes. Students will be able to request which period they prefer for their lunch.

9. Once I create my *requested* schedule, can I change my classes?

Yes, you can submit a Schedule Change Request form online during the specified time frames. Counselors will review requests in order of receipt. These requests are subject to space availability.

10. Can a parent create their child's schedule?

Schedules can only be created through the Student Access account on Skyward. *Parent Access will not work for the registration process.* However, students and parents may work together to create the schedule. **Students must know their Skyward login ID and password to access online arena scheduling.**

11. What if I don't know my Skyward Student Access login ID and password?

If students have forgotten this information, they can request it at their campus. Students should make sure they have this information prior to their Skyward scheduling window.

12. How do I know if what I am requesting is what I need for graduation?

Counselors will be going over graduation requirements with students at school and reviewing all students' requested courses to ensure alignment with graduation requirements.

13. Once I create my schedule preference, will the school change it?

Counselors will make adjustments to schedules as needed based on course prerequisites, requirements, class size, and educational record.

14. Tryouts, what if I don't make it?

Students will request courses and create their schedule. Students can include numerous alternates, and will have the option of substituting those classes in the event that the student does not make the team of their choosing.

15. What about prerequisites?

It is the student's responsibility to refer to the Course Description Handbook online and in Career Cruising to determine his/her eligibility to request a specific course.

16. I've entered my course requests in Career Cruising, but now I'd like to make a change. How can I do that?

Students may adjust their course requests online through their Career Cruising account until it is submitted with a counselor. Once submitted, see your counseling office for the campus process to make a change. **Career Cruising requests may not be changed after February 19th. Only the requests in Career Cruising can be used in Skyward scheduling.**

17. Will students be able to access Skyward through a mobile device?

Yes, students can use the web or Skyward Mobile app to access the scheduling piece in Skyward to input their information.

18. I am on an IEP. Will I be creating my own schedule?

No. Your case worker will work with you to find out your desired classes for the next school year. Counselors and case workers will create your schedule for you in order to meet your specific needs.

19. Will I be able to schedule classes at the HCTC?

YES. Students will be able to schedule courses at the HCTC. We suggest that you begin your scheduling with those HCTC courses and build around them.

20. Will I be able to schedule dual credit courses?

Yes. You will be able to schedule dual credit classes in the same manner as your other course selections.

21. What if I don't have Internet access?

Students will have access to computers at school to work in Career Cruising and during the Skyward windows.

22. If I have questions about Personalized Course Selection, who should I contact?

Answers to your questions about Personalized Course Selection can be answered here on the website. Additionally, you may contact your campus counselor for any questions about Personalized Course Selection. Also, during the window of Career Cruising course input, counselors will be available to assist and answer questions. Each grade level has a scheduled window of meeting opportunities to answer questions about each specific grade level. During this time would be a wonderful time get with your counselor and talk about course selection, four-year plans, and goals after graduation. Individual parent meetings are not necessary.

23. I have a senior and a freshman. Can they enroll in the same window?

No. One great benefit of Personalized Course Selection is that we are able to staff and plan for each grade level with more efficiency and accuracy. By opening each grade level at a different time, we are able to best meet the needs of each class.

24. When will I know my final schedule and teachers?

In August students will see their *official* schedules with teachers' names and room numbers in their Skyward account.